



# Parole Agent

California Department of Corrections and Rehabilitation



## PAROLE AGENT

At the California Department of Corrections and Rehabilitation, we're committed to the protection of the community and effective rehabilitation of our offenders. That's why we offer a generous salary, benefits and retirement package to our Parole Agents.

Parole Agent I compensation includes a pay range of \$5,285 to \$7,437 per month plus benefits and a peace officer retirement package (3 percent at age 50) through the California Public Employee Retirement System (CalPERS). Parole Agents are employed throughout California.

### Minimum Requirements:

US Citizenship (or applied)

21 years old

Good physical condition

No felony convictions

Eligible to own/possess a firearm

Bachelor's Degree\*

And

One year of experience of applicable casework supervision

or

Two years of experience supervising inmates in a correctional facility

or

Two years of experience conducting law enforcement investigations

\*Up to two years of experience may be substituted for education.

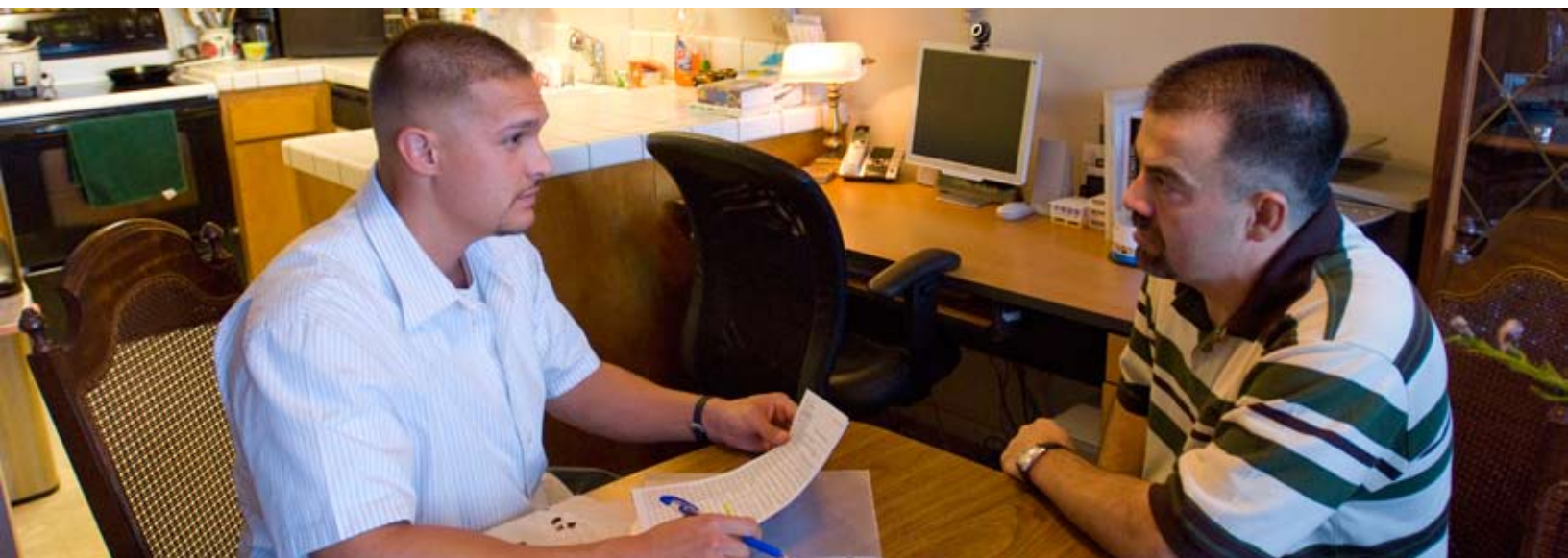


## PAROLE AGENT DUTIES

Parole Agents are primarily responsible for the supervision of inmates who have recently been released from prison and assisting parolees with reintegration into the community.

Parole Agents are assigned a caseload of parolees and may provide the following services:

- Work with parolees' relatives and community service agencies
- Arrange for help with employment, housing, medical care, education, social activities and mandatory counseling services
- Arrange for and verify release programs
- Screen cases for placement in community correctional facilities
- Conduct investigations into allegations of parole violations or criminal behavior (may include interviews and surveillance, search, and seizure)
- Apprehend and arrest parolees who are suspected of involvement in criminal activities or have violated parole
- Testify in administrative hearings and judicial proceedings
- Provide information to other community agencies regarding specific parolees or Department of Adult Parole Operations' policy/procedures as they pertain to parole
- Assess parolees' risk to the community and type of services required to help assist them with their adjustment back into the community
- Make recommendations to administrative paroling authority regarding case dispositions
- Prepare reports and correspondence that pertain to the parolees' adjustment while being supervised on parole



## PAROLE AGENT SELECTION PROCESS

### Step I: Apply for the Exam

When the filing period is open for the Parole Agent I (PAI) examination, submit your application via the internet at [www.joincdcr.com](http://www.joincdcr.com).

- You must meet the minimum qualifications as described on page 1
- If you receive a passing score, select a date to take the PAI written test at one of the locations offered

### Step II: Interview

Based on your written test score, you will be ranked with the other candidates in the selection process. If you are reachable on the hiring list (ranks 1-3) you will be eligible to be interviewed for a position with a parole unit. As agents are hired, ranks below 1-3 may become eligible for hire.

### Step III: Additional Selection Components

If you receive and accept an offer of employment, you will be processed through the remaining selection components:

- Complete and submit your Personal History Statement for the background investigation
- Pre-Employment Medical Examination
- Oral Peace Officer Psychological Evaluation

Visit [www.joincdcr.com](http://www.joincdcr.com) for details of each selection process component.

### Step IV: Parole Agent Academy

Once you successfully complete all selection components, you will be scheduled to attend a ten-week Parole Agent Academy. You will receive a salary while in the academy. After graduating from the academy, you will start working for the parole unit with which you accepted employment.



# Where Do You Fit In?



## PAROLE AGENT ACADEMY

Parole Agents must complete a ten-week, formal, comprehensive training program at the Richard A. McGee Correctional Training Center located in Galt, California, a suburb south of Sacramento. Cadets attend classes five, or six, days a week, eight hours a day. The curriculum consists of three major disciplines:

### Academic Instruction

- Penal Code 832 examination ( if necessary)
- Classroom assignments
- Block examinations
- Practical skill demonstrations
- Casework
- Parole Agent duties and responsibilities

### Firearms Training

- 9mm Semi-automatic Pistol Training and Peace Officer Standards and Training (POST) Qualification Course
- Exposure to shotgun

### Tactical Skills/Parole Agent Safety and Tactical Training (PAST)

- Arrest and control techniques
- Chemical agents

Off site housing is provided for those students that reside more than 50 miles from the Academy.



**Begin Your Future Today!**

Please visit our web site at [www.joincdcr.com](http://www.joincdcr.com) for additional information on the CDCR and Peace Officer positions.

You may also call our TOLL-FREE telephone number,  
**(866) 232-JOBS (5627)**, to speak with our Customer Service Staff.

For information regarding other CDCR employment opportunities, please contact

(888) 232-4584	Non-Peace Officer careers
(916) 322-2694	General employment opportunities

For information about other jobs with the State Of California, contact:  
[www.spb.ca.gov](http://www.spb.ca.gov)



The California Department of Corrections and Rehabilitation  
A great place to work. Tell a friend.



**1-866-232-JOBS**